



Chicago Section

Scholarship Program

I. PURPOSE

One of the purposes of the Chicago Section as stated in the By-Laws is to foster engineering education. The scholarship program is one way this is accomplished.

II. ELIGIBILITY

Eligibility for a scholarship is, in accordance with the wishes of the original donor and donors since then, limited to persons who are:

1. Closely related to an ASME Chicago Section member in good standing at the time of application. "Closely related" means: A) Children and grandchildren, whether natural, adopted, stepchild, or ward; B) Parents; or, C) Legal spouses.
2. Student membership shall not be sufficient qualification for either the student member or a member of their family;
3. Beginning or currently engaged in a course of study leading to a first degree in an ABET (or equivalent) accredited engineering program; and,
4. The recipient of no more than (3) ASME Chicago Section scholarship awards prior to this year's application.

III. THE AWARD

1. Each award shall be in an amount of \$2,000 for each academic year in which an award is made.
2. The maximum number of awards to be made in any ASME Fiscal Year (FY) shall be set by the Section Operating Board (SOB) not later than March 31 of each FY.
3. The Selection Committee shall advise the SOB of their recommendations and the SOB shall have the authority to approve all or reduce the number of awards.

IV. APPLICATION

1. Application for the scholarship must be made using the application form and in the manner prescribed by the Selection Committee.
2. Each application packet is required to include a personal statement requesting the scholarship award as well as academic and personal references.
3. Applications must be received by the ASME Chicago Section not later than July 15th.

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V. SELECTION

1. The ASME Chicago Section Scholarship award is intended to be competitive.
2. Evaluation of applicants will be based on the information provided in and/or developed through the application materials.
3. Applicants will, following evaluation by the selection committee, be ranked according to committee preference for making any award(s).

VI. NOTIFICATION

Notice of any award, or decline to award, will be sent by USPS first class mail and electronic mail to all applicants not later than August 1.

VII. ADMINISTRATION

1. There shall be a Selection Committee of five members established and maintained for the purpose of evaluating applicants and determining awards to be made.
 - A. The ASME Chicago Section Chairperson shall be a member, ex-officio, and shall convene and preside over the Selection Committee.
 - B. The Immediate Past-chairperson shall be a member, ex-officio, and serve as the Secretary of the Selection Committee.
 - C. The ASME Chicago Section Operating Board (CSOB) shall annually select, by not less than 2/3 majority vote, one new section member to replace the longest serving member of the Selection Committee.
2. No member selected by the CSOB shall serve more than 3 consecutive years, except to serve an unexpired term.

VIII. RULES

1. The ASME Chicago Section Secretary will verify the eligibility of each applicant.
2. All scholarship awards, including renewals, will be made competitively, based on the information provided in the application.
3. In the event an award is declined, the Selection Committee may, at its option, make an award to the applicant having the next highest evaluation.
4. All ASME Chicago Section scholarships must be used in the first academic year following the award.
5. The awards made shall be presented, on behalf of the recipient, to the ABET accredited engineering institution or, if attending an engineering school outside of the USA, an ABET-equivalent accredited institution at which the recipient is or will be matriculated.

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6. If the studies or admission of the recipient of an ASME Chicago Section scholarship are delayed for any reason the Chair-person of the section must be notified within 30 days.
7. All recipients and alternates are subject to these same rules.
8. The ASME Chicago Section Scholarship is to be independent of any and all other awards, scholarships, and/or grants-in-aid accruing to the benefit of the student.
9. If two or more candidates are found to be equally qualified for an award the final decision will be based upon financial need.
10. In making any award the committee shall not discriminate against any individual on the basis of any legally protected status under the applicable laws of the United States of America.